

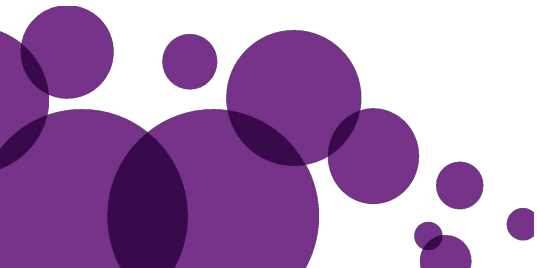
Having Professional Conversations in
the Workplace

ENABLE



Welcome!

Your facilitator for today is



What types of professional conversations might people have in the workplace?

- Create a spider diagram as a group

Aims of the Session

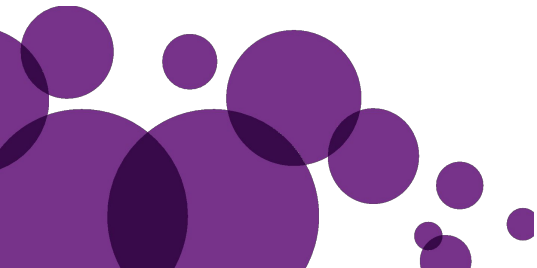
1. List types of professional conversation
2. Identify strategies for having difficult conversations
3. State top tips for professional conversations

Strategy Activity

In pairs, you will be given at least one strategy for having professional conversations in the workplace.

Discuss and make notes about what you think the strategy means, when you think it might be appropriate and how it might be applied in the workplace.

Share your strategy with the whole group.



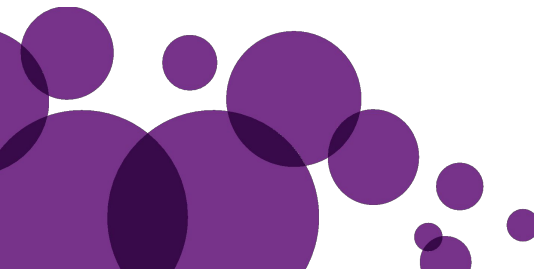
Snowballing

Work in four groups.

Each group has a piece of paper with a title.

You should add up to three ideas to your poster before swapping it with another group.

Keep going until nobody has any ideas left!



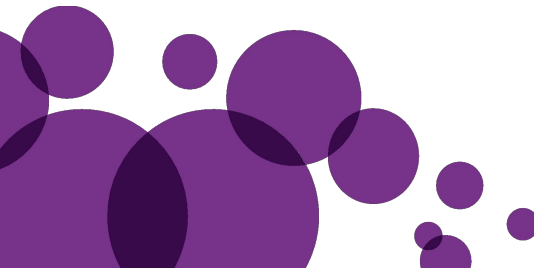
How to Have a Good Conversation

Watch this [TED talk](#) about the art of good conversation.

You may wish to make notes as you go along.

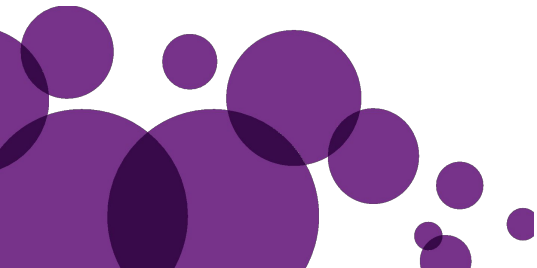
Consider: What do you agree/disagree with?


Which techniques could be applied to professional conversations in the workplace?



Did We Achieve Our Aims?

1. List types of professional conversation
2. Identify strategies for having difficult conversations
3. State top tips for professional conversations





What's one thing
you will take away
from this session?

Thank you!

